

Program Dates: March 1st –9th, 2019

Program Price: \$2,000*

Program Payments

1st Payment: \$400 Deposit, due October 1st, 2018
*(Deposit is non-refundable, paid 5–7 months prior to program,
depending on which season the trip is held)*

2nd Payment: \$800, due December 1st, 2018

3rd Payment: \$800, due January 1st, 2019

**Program price stands as an estimate until ticketing is finalized.*

Booking Procedures and Payments

Travelers must be 18 years of age or older at the time of departure. Names should be provided as they appear on the participant's passport. This information will be used for hotel and transportation bookings. All payments will be collected by the university or college, which will proceed to pay Study Abroad Association directly, through check or bank transfer.

1. \$400 of the initial deposit is non-refundable. Deposit will be refunded in the case of program cancellation.
2. Program must reach minimum amount of participants 100 days prior to departure.
3. Travelers can still join between 60 days to 100 days prior to departure. However, airfare may fluctuate between this period.
4. Final payment is due at least 60 days prior to trip. Participants are not permitted to join after this date.
5. Program payments are non-refundable if canceled within 60 days prior to departure.

Group Travel and Professor Chaperone

SAA will provide a complementary program for the designated group leader/professor chaperone based on the agreed minimum amount of participants and agreed student/professor chaperone ratio. This includes private rooming, on-ground program equal to the student's program, and airfare if SAA is arranging airfare. Travelers must be 18 years of age or older at the time of departure, or traveling with their legal guardian.

Group Chaperone Responsibilities

1. Completing and submitting ticketing name sheet 100 Days prior to travel.
2. Ensuring all group members have signed the necessary forms, 60 days prior to departure:
 - Student Release Form
 - Emergency Contact Form
 - Medical Form
3. Ensuring all group members have read and understood the Orientation Packet with all the relevant information about the trip, group leader, emergency contact, etc.

A group leader must accompany participants on every tour. If a group leader cancels for any reason, he or she will be asked to assign a new group leader. The new group leader is responsible for any increases in his or her own airfare costs. Any participants who cancel at this point and choose not to travel with their replacement group leader will be treated as standard cancellations.

Itinerary Variations

If improvements can be made to the itinerary or unforeseen circumstances require a change, Study Abroad Association reserves the right to amend the itinerary. Study Abroad Association will do their best to inform participants as soon as possible if any changes arise. These changes could involve change in the order of cities visited, the amount of time spent in each city, or completely removing a city.

Pricing

Prices are based on foreign exchange rates current as of program pricing and are subject to change as exchange rates fluctuate. SAA will notify the assigned trip chaperone in the case of a price change due to fluctuation in exchange rates.

Passports and Visas

Each traveler must obtain a passport and any applicable visas for his or her trip prior to departure. If a traveler is unable to obtain these travel documents, they will not be allowed to travel. Passports must be valid for at least six months after the tour ends. Non-U.S. citizens will need to contact the embassy or consulate of their destination countries to ensure they meet specific entry requirements. This pertains to all countries that will be visited or passed through, including transfers between airports in foreign countries and re-entry into the United States. More information is available through the U.S. Department of State at travel.state.gov. The college or university is responsible for ensuring the students have passports and visas prior to travel.

Ticketing

The professor chaperone is responsible for providing complete ticketing information for the travel participants 100 days prior to departure. (Ticketing information must be provided in the attached spreadsheet: [ticketingnamelist.xls](#))

Airfare

All airfare quotes stand as an estimate until final ticketing. In the case Study Abroad Association is not arranging airfare, a copy of the ticket will be required. This allows SAA to observe flight times and provide assistance to clients.

In the case that travelers do not travel on the group flight, they are solely responsible for arranging their own transportation (including airport transfers and on-ground transportation) as well as booking their own accommodation at their own expense. The program will begin at the designated location and time listed on the itinerary. Travelers are responsible for meeting the tour director at the 1st place of accommodation on the trips regular itinerary.

We will fly from the agreed international airport. Flights may contain multiple layovers. If the trip does not meet minimum number of participants, airfare contract will be canceled and price is subject to change due to individual ticketing.

What happens if my flight is delayed?

Study Abroad Association is not responsible for airline schedule changes or mechanical, weather, or capacity-related flight delays. The tour will resume as soon as it is possible. All travelers are responsible for necessary expenses incurred during these delays.

Accommodation

Students on an SAA program will have roommates in their room the entire duration of the trip. All places of accommodation are clean, safe, and up to Study Abroad Association standards. Study Abroad Association can accommodate specific rooming requirements. However, these requirements must be agreed and communicated prior to program pricing. Rooming requests are subject to price increase. Places of accommodation may change depending on availability and group size. Towels and toiletries are at provided at the discretion of the chosen accommodation and are not guaranteed.

Refunds and Cancellations

Notice of cancellation will only be accepted from the applicant. The date of cancellation will be determined by the date upon which the Study Abroad Association receives notification.

- The initial program deposit is non-refundable.
- Program payments are non-refundable if canceled within 60 days prior to departure.

Cancellation Replacements

If the initial applicant is not able to attend their program or cancels for other reasons, they can provide a replacement. There may be additional costs for name changes, etc.

Group Leader Cancellation

A group leader must accompany participants on every tour. If a group leader cancels for any reason, he or she will be asked to assign a new group leader. The new group leader is responsible for any increases in his or her own airline costs. Any participants who cancel at this point and choose not to travel with their replacement group leader will be treated as standard cancellations. If no replacement group leader is found, the affected participants will need to cancel to be eligible for the Study Abroad Association Standard Cancellation Policy.

What happens if Study Abroad Association has to cancel a tour?

Study Abroad Association may cancel any tour for events beyond its control, including but not limited to instability in a destination country, acts of God, war (whether declared or undeclared), terrorist activities, incidents of violence, public health issues or quarantine, substantial currency fluctuations, strikes, governmental restrictions, fire or severe weather conditions which make it impossible or commercially unreasonable, in the opinion of Study Abroad Association, to conduct the tour. If Study Abroad Association cancels the tour for any such reason, participants will receive a Study Abroad Association Future Travel Voucher for all monies paid. Cancellation by Study Abroad Association for causes described in this section shall not be a violation of its obligations to any participant.

Insurance

For the benefit of the participant, SAA requires that all travelers have a form of travelers insurance for the duration of the program. A policy with trip cancellation is recommended. SAA can recommend affordable policies for the affiliate institution.

Making Payments

Preferred payment methods: Bank Transfer or Official Check.

Bank Details:

Bank Name: Bank of America
Account Name: Study Abroad Association, LLC
Account Number: 229056226020
Routing Number: 026009593
SWIFT Code/BIC: BOFAUS6S

Alternative payment methods will have to be agreed with a representative of Study Abroad Association and will incur an additional fee up to 3% of the total amount.

Terms and Provisions

The terms and provisions stated on these Booking Conditions supersede any other warranties, representations, terms, or conditions, unless they are expressly stated within a Booking Conditions Addendum or in a letter signed by a Study Abroad Association officer. Prices are subject to change.

Legal Responsibilities

Payment of the program deposit constitutes consent to all the provisions of the conditions and general information contained herein. Study Abroad Association will occasionally document programs by photo or video. All parties consent to the use of the photos by Study Abroad Association unless they specifically request otherwise in written form. All programs begin at the meeting time and location listed in the program itinerary and end at the leaving time and location listed in the program itinerary. Any issues that may arise during the program pertaining to the program should be addressed by the program director. Study Abroad Association reserves the right to immediately remove any member of the program for failure to abide by regulations or directions of the tour director. Students who are removed from a program will not have the right to a refund of any amount and will not continue with the group. Study Abroad Association programs are not for resale and can only be enrolled in with Study Abroad Association. Study Abroad Association reserves the right to change any part of the program at anytime without notice. Study Abroad Association reserves the right to decline, or to accept or retain a person as a member of a program without notice. Study Abroad Association cannot be held responsible for events beyond its control, such as, (without limitation) acts of God, war (whether declared or undeclared), terrorist activities, public health matters, government restrictions or strikes; nor of its own negligence, for personal injury, property damage, or loss of earnings, from any event whatsoever caused from persons not involved with Study Abroad Association, such as without limitation, airlines, cruise lines, railways, bus companies, all forms of transportation, places of accommodation, their employees and agents. Study Abroad Association makes every effort to ensure the accuracy of its publications, it cannot be held responsible for typographical or printing errors (including prices).

TRAVEL RELEASE AND AGREEMENT

1. My international tour is operated by Study Abroad Association
2. My tour begins with the takeoff from the Study Abroad Association departure airport and ends upon completion of the flight back to the Study Abroad Association airport. I further understand that international travel involves certain risks to personal health, safety and property. Many foreign countries do not have the safety and health standards that are present in the United States. I am willing to accept the associated risks and understand that Study Abroad Association cannot guarantee the health and safety of participants in a foreign trip or eliminate the risk from a foreign environment.
3. I release and hold harmless Study Abroad Association and its affiliates (which term shall include parents, subsidiaries, officers, directors, agents and employees of as well as Study Abroad Association itself) and my school, my school board and group leader (the "Released Parties") from, and agree not to sue the Released Parties for, any-and all claims, of any nature related in any manner to my participation in an Study Abroad Association sponsored tour, including but not limited to, claims for negligence, breach of contract, breach of express or implied warranties, or wrongful death. I hereby unconditionally and unequivocally waive any and all claims and demands for all damages, losses, costs and expenses of any nature whatsoever (including attorneys' fees) on account of or arising out of any and all personal injury, death, bodily injury, mental anguish, emotional distress, property or other damage that I may suffer from any cause whatsoever related in any way to my participation in any Study Abroad Association sponsored tour. I further agree to release and hold harmless the Released Parties from any and all decisions to cancel, modify, or delay the tour as a result of acts of God, war (whether declared or undeclared), terrorist activities or threats of terrorists activities, instability in a destination country, incidents of violence, public health issues or quarantine or threats of public health issues, substantial currency fluctuations, strikes, governmental restrictions, fire or severe weather conditions that make it impossible or commercially unreasonable in the sole opinion of Study Abroad Association to conduct the tour. I further agree to hold the Released Parties harmless for the acts or omissions of any other individuals or entities over which the Released Parties have no direct or indirect control, including, without limitation, airlines, railways, bus companies, hotels, shipping companies, guides and sub-contracted agents or tour operators. I understand and acknowledge that Study Abroad Association does not own or operate any of the entities that provide goods or services on my tour. Without limiting the generality of the foregoing, I release the released parties from, and agree NOT TO HOLD Study Abroad Association, ITS OWNERS OR EMPLOYEES, PAST, PRESENT AND FUTURE, LIABLE for any bodily injury, mental anguish, emotional distress, physical or property damage, that I may suffer from the Study Abroad Association AND OR ITS EMPLOYEES negligence other than from intentional or reckless acts.
4. The air carrier's liability for loss of or damage to baggage or property, or for death or injury to person, is limited by their tariffs.
5. Study Abroad Association shall have no liability or responsibility for me when I am absent from Study Abroad Association-supervised activities or for non-Study Abroad Association supervised activities, such as visits to friends or relatives or during stay-ahead/stay-behind option periods if the stay-ahead/stay-behind period does not include the services of a Study Abroad Association Tour Director.
6. Study Abroad Association reserves the right to refuse or cancel my registration at their sole discretion. Group leaders may also refuse or cancel any participant's registration including my own. In such event, Standard Cancellation guidelines as outlined in the Booking Conditions apply.
7. I will abide by Study Abroad Association regulations and the directions of my group leader, my tour director or Study Abroad Association personnel during my tour. Regulations include but are not limited to Study Abroad Association Rules of the Road, such as the prohibition of hitchhiking, the driving or renting of any motor vehicle, or having visitors of the opposite sex in students' rooms. Failure to do so may result in Study Abroad Association terminating me from the tour immediately. I understand that to disobey such rules or directions is to waive the right to a refund of any part of my Program Fee, and that Study Abroad Association may then send me home at my own expense.
8. I will abide by all local laws when abroad, including those concerning drugs and alcohol. Travelers must have the school's permission or guardian's permission to use alcohol even if the local law would otherwise permit them to. If the school and/or legal guardian's permission to use alcohol has been granted, minors may only drink beer and wine (no hard liquor), and must be in the presence of the group leader. I understand that if I abuse or disobey such laws, or these conditions, even unintentionally, I waive my right to a refund of any part of the Program Fee, and Study Abroad Association may send me home at my own expense. I also understand that should local authorities be involved, I will be subject to the laws of the country I am visiting.
9. If I become ill or incapacitated, Study Abroad Association and its employees, or my group leader, may take any action they deem necessary for my safety and wellbeing, including securing medical treatment and transporting me home at my own expense. Study Abroad Association retains the right, in its sole discretion, to contact the school, participant's parent(s) and/or guardian with regard to health issues or any matter whatsoever that relates to participant's tour. These rights transcend any and all privacy regulations that may apply. In the event of a medical emergency, Study Abroad Association will attempt to cause appropriate treatment to be administered, and the participant authorizes Study Abroad Association to do so. Study Abroad Association, however, makes no warranty that it will be able to cause effective (or any) emergency treatment to be administered.
10. Study Abroad Association has the right to make changes in tour itineraries and departure dates, and to modify transportation arrangements, including the use of substitute airlines. In the event of such changes, refunds will be given only in accordance with the provisions of the Booking Conditions supplied herewith.
11. Prices are subject to unforeseen surcharges or price increases which, if imposed by airlines or other suppliers, will be separately billed.

12. By enrolling on this tour, I have made the choice to travel with the professor/group leader organizing my group, and I understand that this choice is not the responsibility of Study Abroad Association. I understand that my group leader is able to make decisions on my behalf, including but not limited to changing the group's requested tour or travel date and requiring that I purchase items such as insurance I understand that a group leader must accompany me on tour. If my group leader cancels for any reason, Study Abroad Association will ask him or her to assign a new group leader. If I cancel at this point and choose not to travel with the replacement group leader, I will be treated as a standard cancellation. If no replacement group leader can be found, I will need to cancel and Study Abroad Association Standard Cancellation Policy will apply. I may also request that Study Abroad Association place me with a new tour group. If Study Abroad Association cannot find a new tour group for me, Study Abroad Association Standard Cancellation Policy will apply.

13. It is my responsibility to secure the necessary travel documents (passport and visa[s]) unless specifically arranged for the group by Study Abroad Association. Failure to do so does not constitute grounds for a refund except according to the Standard Cancellation guidelines as outlined in the Booking Conditions.

14. I will be required to pay for any phone calls or incidental personal expenses that I incur at hotels, as well as for any damage I cause to hotel rooms, buses or other property.

15. This tour has been designed for students, as reflected in the pacing, educational content, accommodations and other aspects of the tour.

16. Study Abroad Association is not responsible for loss of passports, airline tickets or other documents, or for loss of or damage to luggage or any other passenger belongings. In the case of a lost paper airline ticket, the participant is solely responsible for meeting the airline's requirements (both logistical and financial) for ticket replacement.

17. I understand and agree that this agreement and Study Abroad Association Booking Conditions constitute the entire agreement between Study Abroad Association and me with reference to the subject matter and herein, and I do not rely on any promises, inducements, or agreements not herein, including but not limited to any oral statements made to me by any agents or any employees of Study Abroad Association, or by my school or school representatives. This agreement may be amended or modified only in writing, signed by both parties. The unenforceability or waiver by Study Abroad Association of any provision in this agreement shall in no way affect the remaining provisions of this agreement and this agreement shall be interpreted as if such clause or provision were not contained herein.

18. I understand and agree that this agreement shall be governed in all respects, and performance hereunder shall be judged under the laws and jurisdictions of the state of Florida. In the event of any claim, dispute, or proceeding arising out of my relationship with Study Abroad Association or any claim which in contract, tort, or otherwise at law or in equity arises between the Released Parties, whether or not related to this agreement, the parties submit and consent to the exclusive jurisdiction and venue of the courts of MIAMI-DADE County State of Florida.

19. The parties to this contract agree that any and all claims arising out of this contract or the performance of said contract will be settled by means of final and binding Arbitration with the American Arbitration Association (AAA) in accordance with the rules and procedures of the AAA. The parties knowingly and voluntarily waive any right to a jury trial.

20. All travelers must complete Study Abroad Association medical form and be cleared by their physician for travel. '

I hereby confirm that I have read, understood, and accepted Study Abroad Association's Service Agreement.

Client Full Name (Printed)

Client Signature

Date